



ALABAMA LIQUEFIED PETROLEUM GAS BOARD

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MEMORANDUM

DATE: January 12, 2017
TO: All Permit Holders
FROM: Alabama Liquefied Petroleum Gas Board
SUBJECT: *Alabama Administrative Code 530-X-2-.11 Employee Competency Requirements*

Effective April 3, 2017, new employees of Alabama LP-Gas Board permit holders must successfully complete applicable written competency examinations and/or practical evaluations administered by the board before they can perform job functions regulated by the board unsupervised. The new regulation may be viewed on the board's website at www.lpgb.alabama.gov under the *News & Meetings* tab. Applications for employee competency testing may also be found on the board's website under the *Forms* tab after the effective date of April 3, 2017.

Employees hired prior to April 3, 2017, and performing job functions unsupervised based on current requirements may continue working as "grandfathered" employees. Existing "grandfathered" employees shall apply for an *Employee Competency Card* within 12 months after the effective date of the new requirements. *Employee Competency Cards* for existing employees will specify the job functions the employee may perform unsupervised. Existing employees will be exempt from new testing requirements provided they meet current employee requirements and submit an application provided by the board. In order to obtain "grandfather" status for each job function on an *Employee Competency Card*, employees must have completed the current employee requirements for each prior to April 3, 2017:

JOB FUNCTION

CURRENT EMPLOYEE REQUIREMENT(S)

Bobtail Driver.....	ALPGB Class A & B-1 Code Familiarization Review
Bulk Plant Installations/Repairs.....	ALPGB Class A & B-1 Code Familiarization Review
Cargo Tank Inspection.....	Documented Training; and must be listed as a Registered Inspector under a current CT number with USDOT
Cylinder & Motor Fuel Dispensing.....	Documented Training under Class A, B-1, F, or F-1 permit
DOT Cylinder Requalification.....	Documented Training under a current USDOT RIN/VIN
Legal Compliance.....	Knowledge & Access to <i>Alabama Administrative Codes</i>
Engine Fuel Systems.....	Documented Training under Class A, B-1, or C-1 permit
Meter Calibration.....	Approved Practical Evaluation by a Board Inspector
Railcar Loading/Unloading.....	Documented Training under Class A, B, or B-1 permit
Service Technician (RVs).....	ALPGB Class A & B-1; or C Code Familiarization Review
Service Technician (Residential & Commercial).....	ALPGB Class A & B-1; or C Code Familiarization Review
Tank Install/Removal/Inspect (Non-Bulk Plant).....	ALPGB Class A & B-1 Code Familiarization Review
Transport Driver.....	Documented Training under Class A, B, or B-1 permit