Alabama LP-Gas Board
P.O. Box 1742
777 S. Lawrence St., Suite 100
Montgomery, AL 36102-1742
(334) 242-5649
Mark Nelson, Administrator

ALABAMA LIQUEFIED PETROLEUM GAS BOARD
SUPPLIER MONTHLY LP-GAS FEE REPORT

Supplier Name **Permit Number** **Month & Year**

Total Gallons Sold	LPG Fees Collected	Recipient Name	Recipient's LPGB Permit Number

CREDIT FOR ALPG FEES PAID TO ANOTHER PERMITTED SUPPLIER/WHOLESALER

Total Gallons Purchased	Total Fees Paid	Supplier / Wholesaler Paid	Supplier / Wholesaler Permit #

*****Total Gallons purchased from another permitted supplier must be reported in the "Credit" section, but the maximum credit that can be applied on Line "B" below is for the number of gallons resold in Alabama. LP-Gas purchased by one permitted supplier from another permitted supplier and taken out of state is not eligible for credit of ALPG fees paid.***

I declare under the penalty of perjury that the statements made herein are TRUE and CORRECT to the best of my knowledge, information, and belief.

Total Gallons Sold This Period _____ A
Less Gallon Credit(s) - (_____) B
Total Gal. Subject to Fee (A-B) _____ C
Amount Due $_____ D
(Multiply "C" times ALPG fee rate)
Call 334-242-5649 for current ALPG Fee Rate

(Signature) Date Telephone number

Print Name

Email Address _____
(mandatory information)

Revised 5/2011

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INSTRUCTIONS FOR COMPLETING SUPPLIER MONTHLY LP-GAS FEE REPORT

- **Enter** the month and year of delivery. The "month and year of delivery" begins the first calendar day of the month in which product was delivered and ends the last calendar day of that month.
- **Column 1 Enter** the total gallons delivered to each Recipient.
- **Column 2 Enter** the total LPG fees collected for the gallons reported in Column 1.
- **Column 3 Enter** the Recipient's name.
- **Column 4 Enter** the LPGB permit number for each Recipient.
  Notes for Column 4:

  (1) For LP Gas Sales within Alabama to out-of-state, non-Alabama permit holders enter **999** (Collect and Submit Alabama LPG Fees)

  (2) For LP Gas sales to end users/Industrial Sales within Alabama enter **777** (Collect and Submit Alabama LPG fees)

"Credit for ALPG Fees Paid to Another Permitted Supplier / Wholesaler"

- In this section, report the total gallons purchased from another Alabama permitted supplier / wholesaler for which the ALPG Fees were paid during the current reporting period.
- ALPG Fees are to be collected on every gallon of LP-Gas sold or exchanged within the State of Alabama. The fee is to be submitted to the Alabama LP-Gas Board only once for each gallon. The fee is to be assessed and submitted by the first supplier selling the LP-Gas. For gallons resold in Alabama on which fees have already been paid to another permitted supplier, report the sales, collect the Alabama LPG fee, and retain it as reimbursement. All sales or transactions must be reported monthly whether or not fees are submitted to the Alabama LP-Gas Board.
- For gallons purchased in Alabama from another permitted supplier / wholesaler on which ALPG Fees were paid and the gallons leave the state, there is no eligibility for credit or reimbursement of the fees.
- The "Credit" section of the Supplier Report must be properly completed for fees already paid to another Alabama permitted supplier. In the "Credit" section, suppliers should report every gallon purchased during the reporting period for which ALPG fees have already been paid even if the number exceeds the number of gallons resold in Alabama. The purpose of reporting every gallon and fee paid to another supplier is for reconciliation with the report submitted by the supplier of origin.

ADDITIONAL NOTES:

*Multiple recipients should be entered on the same form. Each recipient should begin a new line entry.

***Faxed copies are not acceptable.**

***To avoid penalties,** envelopes must be **U.S. POSTMARKED** by the **twentieth (20th)** of the month following the reporting period.

Mail completed form to:

ALABAMA LIQUEFIED PETROLEUM GAS BOARD
PO BOX 1742
MONTGOMERY, AL 36102-1742
Telephone #334-242-5649